



**LAKE MONGER
COMMUNITY SHED**

LAKE MONGER COMMUNITY SHED (INC)

ANNUAL REPORT – 2023



ABOUT US

Introduction

This document is the Annual Report for the Lake Monger Community Shed (Inc) for the twelve months to 30 June 2023, and will be presented to the members at the Annual General Meeting (AGM) on 27 October 2023.

Our Mission

The mission of the Lake Monger Community Shed (LMCS) is to enable members of the community to come together and share their experiences in life, develop new skills and friendships, pursue their hobbies, undertake community projects and / or just talk with LMCS members to promote longer, more active and healthier happier lives.

Our Vision

The vision for the LMCS is to provide an accessible, safe, friendly and welcoming inclusive environment that will foster camaraderie, contribute to improved health, happiness and well-being of all LMCS members, so benefitting the community.

Our People

Board Members

Name	Position	Dates Acted (if not for whole year)
Maxwell Puddey	Chairperson	
Andy Oldham	Deputy Chairperson	
Roz MacKenzie	Secretary	
David Saggars	Treasurer	
Cornelis De Groot	Board Member	
Trevor Kelvin Wenham	Board Member	
Rox Dawson	Board Member	
Karl Akers	Board Member	
Robert Fredericks	Board Member	

Safety Committee

Name	Position	Dates Acted (if not for whole year)
Bill Barns	Safety Chair	
Karl Akers	Member	
Andy Oldham	Member	
Max Puddey	Member	
Brian Galton-Fenzi	Member	
Cornelis De Groot	Member	

Roz MacKenzie	Member	
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Vocational Group Roles

Name	Position	Dates Acted (if not for whole year)
Roz MacKenzie	Pottery Group Lead	
Rob Scantlebury	Steel Group Lead	
Robert Moseley	Wood Turning Group Lead	
Any Oldham / Max Puddey	Woodwork Group Lead	
Karl Akers	Art Group Lead	Part Year
Richard Wilson	CNC Routing & 3D Printing	Part Year
TBA	CAD / 3D printing	Part Year

Shed Supervisors

Name	Position	Dates Acted (if not for whole year)
Maxwell Puddey	Supervisor	
Andy Oldham	Supervisor	
Cornelis De Groot	Supervisor	
Karl Akers	Supervisor	
Trevor Kelvin Wenham	Supervisor	
Henry Kujda	Supervisor Chair	
Ray Yong	Supervisor	
Jay Funk	Supervisor	
Thomas Maple	Supervisor	
Colin Sutherland	Supervisor	Part Year

Functional Roles

Name	Position	Dates Acted (if not for whole year)
Andy Oldham	Membership	
Rox Dawson	Communications / PR	
Phil Garner	Maintenance / Inventory	
Karl Akers	Project Coordinator	New Position
TBA	Administration	New Position – Not Filled

Employees

Name	Position	Dates Acted (if not for whole year)
There are no permanent employees		Whole year

STRUCTURE & MANAGEMENT

Lake Monger Community Shed Inc:

- Is registered with the Australian Charities and Not-for-profits Commission (ACNC);
- Is registered with the Australia Tax Office (ATO) for GST; and
- Has been approved by the ATO to permit the tax deductibility of donations made to LMCS (Inc) i.e. Deductable Gift Registration (DGR).

CONSTITUTION

The LMCS Constitution remains unchanged since the AGM conducted on 29 September 2022.

CHAIRPERSON'S REPORT

Where We Are now

Much has changed this year, the focus of LMCS activities has moved from the internal shed fit-out and acquisition of equipment to an operational basis with members' commencing personal projects on 25 June 2022.

Whilst the LMCS facility is quite well appointed, some additional equipment and materials have been procured during the year to meet and support the increasing demand of delivering our activities, and the interests of our increasing membership.

The rate of membership growth has occurred well beyond our planned membership target of reaching 240 over the initial four-year target. Membership (women and men) has grown from 190 in June 2022 to 250 this year and continues to demonstrate the success of our Community Shed.

The demographic aspects of our membership is also changing from what was originally envisaged. LMCS membership does not now solely comprise women and men of retirement age, but now also comprises a sizable group of younger members from a diverse range of backgrounds and occupations. It is evident that inter-generational nature of our membership is contributing to very interesting conversations and broadening the Shed's overall array of capabilities.

We are very appreciative of our members willingness to contribute and participate in Shed activities and busy bees, and to do the work that is required to facilitate the operations of the Shed. Together, with the broad cross section of members experiences and knowledge this has helped to create a collegial and very friendly environment.

Safety and Environment

The LMCS Safety program is well advanced with the majority of members having completed their general induction, and their chosen technical area induction. New members undergo the respective inductions as they join LMCS, and all induction training is recorded in our database with the specific types of induction status displayed on the individual members name badge.

Unfortunately, we have recorded 3 minor finger injuries during the year. These have been investigated and corrective actions have been implemented

With respect to environmental improvements, LMCS has:

- Installed a plumbing clay trap;

- Introduced a dust extraction system bagging system to help the removal of wood dust and wood chips;
- Installed an air cleaner in the computing area; and
- Implemented interim modified Steel area noise management requirements.

What Have We Achieved

There is much to be proud of for the outcomes that have been achieved over the past 12 months including the;

- Continued upgrade and purchase of some additional equipment;
- Continued consolidation of our safety program, including the completion of the majority of members general and specific machine safety inductions;
- Establishment of an Art Painting group;
- Establishment of a CNC routing group;
- Establishment of a CAD computing and 3D printing group;
- Implemented a detailed maintenance program using “Maintain X” software; and
- Facilitated the training of additional first aiders, and the qualification of additional electrical test and tagging members.

Shed Operational Status

Whilst the original design of the LMCS recognised and successfully addressed most of the internal and external environmental issues, there are however some unexpected challenges which have now been identified. The growth in membership and the establishment of the above new activity groups, whilst very positive for LMCS, it is putting pressure on the available physical space in the shed.

The Board has developed a two-year new management plan and written to the Town of Cambridge outlining options to address these challenges to order to maintain membership safety and operational functionality, particularly in relationship to:

- Increasing and optimising Shed floor space;
- Freeing up and activating floor space currently occupied by wood and pottery exiting shelving;
- Managing noise from the Steel group; and
- Maintaining a dust free environment for the computing groups.

To address these issues LMCS has implemented some interim work around including:

- Increasing the number of days that the Shed is open;
- Training additional supervisors and first aiders;
- Installing a barrier between the Steel and Pottery Kiln areas;
- Installing a dust air cleaner in the computing area; and
- Optimising the placement of exiting shelving.

The Shed facility is now quite well equipped and configured, and provides the necessary support for the following vocational activities;

- Woodwork and Wood Machining

The wood machining equipment is now heavily used. This heavy use has high-lighted several operational issues and problems that have had to be worked through and are described as follows:

- The dust extraction system installed last year to all woodwork machines with automatic blast gates to

capture dust has required 2 additional control units to be installed to function effectively;

- Wear and tear on bandsaw blades necessitated the purchase of a very large second hand Wadkin bandsaw to safely re-saw large dimensional timber. Installation of this machine required additional work to manufacture a lock out system, fence assembly and outfeed table. The use of this machine will be a 2 person operation.
- Machine maintenance, wear and tear on all saw blades, router bits and thicknesser / planer blades, and sanding consumables now needs much more frequent attention.
- A compressed air system has been installed in the machine room and hand tools workbench area. This system has been configured such that it can be extended to support the steel plasma cutting and for a future paint booth.
- The hand tools bench area is very well used and has seen some excellent projects produced including a ¾ size cello, large toy boxes, portable workbenches with moxon vices, breadboard etc.

- Pottery

The introduction of pottery to the Shed has been very successful under the coordination of Roz MacKenzie, and is a very good example of the need to meet the changing membership interests and demand. Pottery membership has grown to 83 in just over 18 months.

- The number of pottery wheels has been doubled to wheels (8) in the past 6 months;
- A second large 3 phase large kiln has been installed to provide additional firing opportunities;
- Additional shelving and some additional floor space have been provided;
- In June - July of 2022 a dedicated Thursday evening pottery session was introduced. This initiative is extremely successful and is a credit to the pottery team; and
- The strategy to help make the pottery group self-sustaining which was implemented last year has been very successful.

- Wood Turning

The wood turning has become successful under the coordination of Robert Mosely.

- The number of members who are turning has increased, and several ladies have become active participants;
- A new larger variable speed lathe has been procured and installed to replace a defective smaller lathe;
- Dust extraction has been installed over each lathe and has been optimised to capture fine sanding dust;
- A new separate bench sharpening station has been established to provide gouge sharpening options;
- Lathe training sessions have been implemented on Tuesday afternoons, and full-face shields are mandatory.

- Metalwork and welding;

The Steel area has undergone a significant layout change to optimise space. Richard Wilson and Rob Scantlebury are coordinating activities in this area.

- Welding training and inductions are progressing on the MIG, TIG and Stick welding machines;
- Steel bending equipment has procured and will permit members to make wrought iron products without the need for welding;
- Interim arrangements have been put in place to reduce noise emanating from this area. Grinding is required to be done outside, and a new cold cutting large bandsaw has been purchased to substantially

reduce the noise of cutting steel;

- A new metal milling lathe has been purchased which permits small steel engineering jobbing projects to be undertaken.

- Art and CNC Routing & 3D Printing;

These two new groups share the Shed socialisation area on different days and times due to shed overall space constraints;

- Art sessions are conducted Wednesday afternoons;
- The Wood group have made several easels, and members are displaying their paintings on the partitions;
- The CNC Routing & 3D Printing group meet Tuesday evenings and have been conducting training courses in the use of Fusion 360 and Vcare software which interface with the CNC router;
- The CNC router installed last year highlighted the need for increased design software computing speed. New higher capacity computers have been purchased and installed;

Supporting Organisations, Fund Raising and Donations

The LMCS achievements described above are the result of a great deal of voluntary work by our members, and with the fantastic support of the following organisations:

- The Town of Cambridge, whom we extend our thanks to the Mayor, Councilors and staff for the financial contribution, ongoing advice, and facility maintenance;
- The Rotary Club of Cambridge, whom we extend our thanks to the President and members for advice on financial and insurance matters;
- The Lake Monger Recreation Club - whom we extend our thanks to the President, Christine and Peter Hill for the continued support in permitting the use of their facilities.

LMCS has been has also been very fortunate (and grateful) for the receipt of:

- Donations of time, effort, willingness and commitment of our Board, committees and members to work on a voluntary basis that have supported shed operations, conduct of technical inductions, the implementation of our maintenance, electrical testing and community support projects;
- The receipt of specific financial grants from:
 - The Australian Men's Shed Association;
 - Mens Sheds WA; and
 - 2 personal member donations.

Moving Forward

The key objective for the next 12 months is to continue the transformation of our activities with an operational focus that will encourage members to carry out their personal projects, but to also to do some projects for the community, and Shed projects that will also support the financial sustainability of the Shed over time.

Additionally, and subject to Town of Cambridge approval and adequate fund raising, it is proposed to implement a management plan program to be delivered progressively in 2024 and early 2025 that we that will help to manage the Shed space problem and related issues by adding another building structure to the South-West area of the Shed.

In Conclusion

Robert Fredericks, Roz Mackenzie and Max Puddey have decided not to continue in their Board roles and will retire from the LMCS Board. On behalf of the Board and members, we wish to thank Robert and Max for their insightfulness and their significant work in establishing the operational framework of LMCS, and their liaison with the government agencies and the Town of Cambridge. We are indebted to the work they have performed.

We would also like to thank you (as members) very much for your support, work, and passion for our Shed. At the end of the day, it is our people that make the shed and will build friendships that promote and foster greater social interaction and inclusiveness as well as providing excellent opportunities to share knowledge and skills.

The Board is very optimistic and confident that we are collectively building a shed environment that has become a vibrant community hub and an outstanding Community Shed.

Yours sincerely

Max Puddey

Chairman of the Lake Monger Community Shed

7 October 2023

TREASURER'S REPORT and FINANCIAL STATEMENT

The financial report is attached as a separate document and has been prepared by David Sagers - LMCS treasurer