



**LAKE MONGER
COMMUNITY SHED**

LAKE MONGER COMMUNITY SHED (INC)

ANNUAL REPORT – 2024



ABOUT US

Introduction

This document is the Annual Report for the Lake Monger Community Shed (Inc) for the twelve months from the 2023 AGM (held 13 October 2023) and it includes the financial reporting from 1 July 2023 to 30 June 2024, to be presented to the members at the Annual General Meeting (AGM) on 1 November 2024.

Our Mission

The mission of the Lake Monger Community Shed (LMCS) is to enable members of the community to come together and share their experiences in life, develop new skills and friendships, pursue their hobbies, undertake community projects and/or just talk with LMCS members to promote longer, more active and healthier, happier lives.

Our Vision

The vision for the LMCS is to provide an accessible, safe, friendly and welcoming inclusive environment that will foster camaraderie, contribute to improved health, happiness and well-being of all LMCS members, so benefitting the community.

Our People

Management Committee Members

Name	Position	Dates Acted (if not for whole year)
Andy Oldham/ Cornelis de Groot	Chairperson	/ =after 19 August 2024
Cornelis De Groot/Henry Kuijda	Deputy Chairperson	/ =after 19 August 2024
Renee de Waard/Colin Slattery	Secretary	/ =after 19 August 2024
David Saggars/Catherine Wilkinson	Treasurer	/ =after 20 May 2024
Kim Outtrim	Ordinary Committee Member	
Trevor Wenham	Ordinary Committee Member	
Rox Dawson/ Michelle Polglase	Ordinary Committee Member	/ =after 19 August 2024
Karl Akers	Ordinary Committee Member	
Colin Slattery/Elaine Lopes	Ordinary Committee Member	/ =after 19 August 2024
Max Puddey	Advisor/Observer	After 19 August 2024

Safety Committee

Name	Position	Dates Acted (if not for whole year)
Richard Wilson	Convenor	Since June 2024
Bill Barns	Member	Since June 2024
Martin Moen	Member	Since June 2024
Max Puddey	Member	Since June 2024
Tom Warren	Member	Since June 2024
Henry Kujda	Member	Since June 2024
Colin Ballantine	Member	Since June 2024

Vocational Group Roles

Name	Position	Dates Acted (if not for whole year)
Michelle Polglase/ Colin Slattery	Pottery Group Leads	
Rob Scantlebury	Steel Group Lead	
Robert Moseley	Wood Turning Group Lead	
Andy Oldham / Max Puddey	Woodwork Group Lead	
Karl Akers	Art Group Lead	Part year
Richard Wilson	CAD, CNC Routing & 3D Printing	Part year

Shed Supervisors

Name	Position	Dates Acted (if not for whole year)
Henry Kujda	Supervisor Manager	
Andy Oldham	Supervisor	
Cornelis De Groot	Supervisor	
Karl Akers	Supervisor	
Max Puddey	Supervisor	
Thomas Maple	Supervisor	
Trevor Wenham	Supervisor	
Bill Barnes	Supervisor	Part year
Colin Slattery	Supervisor	Part year
Colin Sutherland	Supervisor	Part year
Jay Funk	Supervisor	Part year
Kim Outtrim	Supervisor	Part year
Lana Kagan	Supervisor	Part year
Michelle Polglase	Supervisor	Part year
Richard Wilson	Supervisor	Part year
Ray Yong	Supervisor	Part year

Functional Roles

Name	Position	Dates Acted (if not for whole year)
Andy Oldham	Membership	
Anna Earnshaw/Colin Slattery	Membership	Part year
Rox Dawson	Communications / PR	
Rox Dawson/Phil Garner/Colin Ballantine	Maintenance / Inventory	Part year
Karl Akers	Project Coordinator	New position

Pottery Subcommittee

Name	Position	Dates Acted (if not for whole year)
Bas de Waard	Member	Part Year
Renee de Waard	Member	Part Year
Colin Slattery	Member	Part Year
Miki Polglase	Member	Part Year
Ootam Domasing	Member	Part Year
Paul Graham	Member	Part Year

Employees

Name	Position	Dates Acted (if not for whole year)
There are no permanent employees		Whole year

STRUCTURE & MANAGEMENT

Lake Monger Community Shed Inc:

- Is registered with the Australian Charities and Not-for-profits Commission (ACNC)
- Has been approved by the ATO to permit the tax deductibility of donations made to LMCS (Inc) i.e. Deductible Gift Registration (DGR).
- GST registration was cancelled with effect from 31st January 2024.

CONSTITUTION

The LMCS Constitution remains unchanged since the AGM conducted on 29 September 2022.

CHAIRPERSON'S REPORT

Where we are now

The focus of LMCS activities is now into an operational phase with members working on community and personal projects.

Additional equipment and materials have been procured during the year to meet and support the increasing demand of delivering our activities and the interests of our increasing membership. Examples are 3D printers, pottery wheels, an additional kiln, and wet and dry sharpening wheels and jigs for specific purposes.

The rate of membership growth is well beyond our planned membership target of reaching 240 over the initial four-year target. Membership has grown from 250 in July 2023 to 300 this year and continues to demonstrate the success of our Community Shed.

The demographic aspects of our membership are also changing from what was originally envisaged. LMCS membership is very diverse and reflects the changing needs of the community with over 70% of the membership under the age of 60 and 30% under the age of 40, indicating that the Shed continues to evolve. It is evident that the inter-generational nature of our membership is contributing to very interesting conversations and broadening the Shed's overall array of capabilities.

We are very appreciative of our members' willingness to contribute and participate in Shed activities and busy bees, and to do the work that is required to facilitate the operations of the Shed. Together with the broad cross-section of members' experiences and knowledge, this has helped to create a collegial and very friendly environment.

There has also been an increase in membership (and applications for membership) for those who have special needs. This is presenting some challenges which need to be addressed. To this effect LMCS will investigate how best to support participation in the Shed activities and will develop a strategy and operational policy to ensure we can support participation. Post the end of the 2024 financial year the LMCS has been successful in receiving a grant from Men's Shed of WA to support the development of a Disability Access Inclusion Plan.

The open day in November 2023 was a great success and brought in significant funds. Many thanks for all of those who helped in making this a success. The 2024 Open Day will be held on 23 November.

One of the tasks the Management Committee undertook this year was to introduce Youth Membership. This was not completed by 30 June and will require further research and development in the FY 25 before it can be considered by the membership for inclusion. The resignations from the Chairperson, the Secretary and a committee member in July 2024 meant that new members were required for the Management Committee. The response from the membership was very good and we had 8 offers to assist.

Other activities during the year included:

- The LMCS Shed hosting scheduled meetings of the Fine Woodwork Association of WA
- Woodwork hand tool classes, currently run by Lana Kagan, one of our supervisors
- Hosting bi-monthly repair labs for the Town of Cambridge
- Creating an activity wall for children in the Ronald McDonald House, currently being worked on.
- Various networking activities between Sheds
- Preparation for hosting the Big BBQ Breakfast event run by Australian Men's Shed Association (15 October) and Walk for Hope (around Lake Monger) for Huntingtons Australia (20 October)

Safety and Environment

The LMCS Safety program is well advanced with all members having completed their general induction, and the majority their chosen technical area induction as well. New members undergo the general induction as they join LMCS, then their chosen area induction, and all induction training is recorded in our database, with the specific types of induction status displayed on the individual member's name badge.

We have not had any safety issues this year apart from a few near misses. This issue was resolved by re-induction.

With respect to environmental improvements, LMCS has obtained a building permit to complete the noise management requirements in the steel area. This work is underway.

What Have We Achieved

There is much to be proud of for the outcomes that have been achieved over the past 12 months including the:

- Continued upgrade and purchase of some additional equipment
- Continued consolidation of our safety program, including the completion of the majority of members specific machine safety inductions
- Establishment of an Art Painting group
- Establishment of a CNC routing group
- Establishment of a CAD computing and 3D printing group
- Implemented a detailed maintenance program using 'Maintain X' software and
- Facilitated the training of additional first aiders, and the qualification of additional electrical test and tagging members.

Shed Operational Status

Whilst the original design of the LMCS recognised and successfully addressed most of the internal and external environmental issues, there are some unexpected challenges which have now been identified. The growth in membership and the establishment of the above new activity groups, whilst very positive for LMCS, is putting pressure on the available physical space in the shed.

The previous Management Committee had developed a two-year new management plan and had written to the Town of Cambridge outlining options to address these challenges. Due to various operational issues, discussions with the Town of Cambridge were delayed but will resume shortly. The management plan aims to maintain membership safety and operational functionality, particularly through:

- Increasing and optimising Shed floor space
- Freeing up and activating floor space currently occupied by wood and pottery shelving

- Managing noise from the Steel group and
- Maintaining a dust free environment for the Computing groups.

To address these issues LMCS has implemented some interim work arounds including:

- Increasing the number of days that the Shed is open
- Training additional supervisors and first aiders
- Installing a barrier between the Steel and Pottery Kiln areas
- Installing a dust air cleaner in the Computing area and
- Optimising the placement of existing shelving.

The Shed facility is now quite well equipped and configured, and provides the necessary support for the following vocational activities:

- Woodwork and Wood Machining

The wood machining equipment is now heavily used. This heavy use has highlighted several operational issues and problems that have had to be worked through and include:

- Machine maintenance, wear and tear on all saw blades, router bits and thicknesser/planer blades, and sanding consumables now needs much more frequent attention.

- Pottery

The introduction of pottery to the Shed has been very successful under the coordination of Roz Mackenzie, and is a very good example of the need to meet the changing membership interests and demand. A pottery Subcommittee has been formed to manage the Pottery area and carry on the legacy of Roz' good work. Pottery membership has grown to 83 in just over 18 months.

- On Tuesday nights pottery also takes place alongside the woodworking classes
- The pottery group is now self-sustaining.

- Wood Turning

The wood turning has become successful under the coordination of Robert Mosely and Jay Funk.

- The number of members undertaking woodturning has increased, and it is becoming more popular amongst female members
- A new separate bench sharpening station has been established to provide gouge sharpening options
- Full-face shields are mandatory.

- Metalwork and welding;

The Steel area has undergone a significant layout change to optimise space. Richard Wilson and Rob Scantlebury are coordinating activities in this area.

- Welding training and inductions need to progress on the MIG, TIG and Stick welding machines
- Steel bending equipment has been procured and will permit members to make products that would take the appearance of wrought iron without the need for welding
- A building permit has been obtained and work has been mostly completed to reduce noise emanating from this area. Grinding is required to be done outside, and a new cold cutting large bandsaw has been purchased to substantially reduce the noise of cutting steel
- A metal lathe has been commissioned which permits small steel engineering jobbing projects to be undertaken.

- Art, and CNC Routing & 3D Printing;

These two new groups share the Shed socialisation area on different days and times due to shed overall space constraints:

- Art sessions are conducted Wednesday afternoons
- The Wood group have made several easels, and members are displaying their paintings on the partitions
- The CNC Routing & 3D Printing group meet Tuesday evenings and have been conducting training courses in the use of Fusion 360 and V-carve software which interface with the CNC router.

Supporting Organisations, Donations and Fund Raising

The LMCS achievements described above are the result of a great deal of voluntary work by our members, and with the fantastic support of the following organisations:

- The Town of Cambridge, to whom we extend our thanks to the Mayor, Councillors and staff for the financial contribution, ongoing advice, and facility maintenance
- The Rotary Club of Cambridge, to whom we extend our thanks to the President and members for advice on financial and insurance matters
- The Lake Monger Recreation Club, to whom we extend our thanks to the President and staff for their continued support in permitting the use of their facilities.

LMCS has been very fortunate (and grateful) for the receipt of:

- Specific financial grants from:
 - The Australian Men's Shed Association
 - Men's Sheds WA.
 - Town of Cambridge
- Donations of time, effort, willingness and commitment from our Management Committee, group committees and members on a voluntary basis to support Shed operations, supervision of sessions, conduct of technical inductions, public relations, the implementation of our maintenance, electrical testing and community support projects.
 - All of our sessions require volunteer supervisors to operate the Shed. We have nine regular supervisors that enable the shed to be open for our nine sessions each week. We also have another six supervisors that are ready in reserve for when our regulars are unavailable. Our supervisors have collectively given approximately 1800 hours of their time to enable the Shed to open. Recruitment of additional supervisors commenced in August and ongoing training is being developed. All supervisors undergo first aid training and will also be undergoing additional instruction in safety, equipment and machinery use.
 - Other volunteers also contribute significantly to our Shed's operations. This includes management and overall development and direction, financial and secretarial services, membership administration, maintenance management and maintenance activities.
 - Our newsletter, marketing and communications is also a large part of ensuring Shed members are kept informed and the Shed has a public face.
 - We now have a dedicated safety committee that recently completed a safety audit and will implement additional safety initiatives.
 - We also have volunteer induction facilitators, vocational group coordinators, project leaders and committee participants that plan and run our open day and charitable commissions. And we have volunteer BBQ cooks to feed us and master chefs sometimes providing morning and afternoon teas to fuel our fellowship.

It's difficult to estimate the number of hours our volunteers put into all of these activities but conservatively it would be in excess of another 1000 hours. Many hands make light work and so more volunteers are always welcomed.

Moving Forward

The key objective for the next 12-months is to continue our activities with an operational focus that will encourage members to carry out their personal projects, but also to do some projects for the community, and Shed projects that will also support the financial sustainability of the Shed over time. Like all Sheds, we need to continually look at identifying new income streams.

Additionally, and subject to Town of Cambridge approval and adequate fund raising, it is proposed to implement a management plan program to be delivered progressively in 2025 and early 2026. This will help to overcome the Shed space problem and related issues by adding another building structure to the South-West area of the Shed.

In Conclusion

On behalf of the Management Committee and members, we wish to thank Andy Oldham, Renee de Waard and Rox Dawson for their insightfulness and their significant work in the operational framework of LMCS, and their liaison with the government agencies and the Town of Cambridge. We are indebted to the work they have performed whilst on the Committee. Kim Outtrim and Trevor Wenham will cease being members of the Committee as of the 2024 AGM, and we wish to thank them very much for their efforts in this role.

We would also like to thank you (as members) very much for your support, work, and passion for our Shed. At the end of the day, it is our people that make the Shed, and who build friendships that promote and foster greater social interaction and inclusiveness as well as providing excellent opportunities to share knowledge and skills.

The Management Committee is very optimistic and confident that we are collectively building a shed environment that has become a vibrant community hub and an outstanding Community Shed.

Yours sincerely

Cornelis de Groot

Chairperson of the Lake Monger Community Shed

1 November 2024

SECTION 3

OUR FINANCES

TREASURER'S REPORT and FINANCIAL STATEMENT

The financial report is attached as a separate document and has been prepared by Catherine Wilkinson - LMCS Treasurer (with assistance of the previous Treasurer David Saggars).